

# Admission requirements for AP and Top-Up Bachelor programmes

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## English proficiency

The applicants must submit one of the following tests to prove their English proficiency:

Test	Score (minimum)
Danish B-level in English	02 (average)
IELTS (academic)	6.5
TOEFL iBT (internet based)	83
PTE Academic – Pearson Test of English	58
CPE Cambridge Certificate of Proficiency in English	Grade C
CAE Cambridge Certificate in Advanced English	Grade C
FCE Cambridge First Certificate of English	Grade A
Other official proficiency tests with an equivalent level may be recognised on an individual basis according to the CEFR, Common European Framework	

Test results must not be more than two years old at the time of application.

An applicant may ask for an exemption concerning the English test, if he/she has acquired sufficient English proficiency in other ways, e.g. native speakers, extended work/studies in an English speaking country, the International or the European Baccalaureate.

## Restrictions on double degrees

The Danish Government has passed a law imposing restrictions on the possibility of receiving more than one Danish fulltime further education at the same or at a lower level than you have already received. It comes into force counting from the September 2017 intake.

This means that if you have already an AP degree in Marketing Management, you cannot apply for another AP programme, or if you have a Professional Bachelor's degree in e.g. Web Development, you cannot be admitted in another Professional Bachelor programme or an AP programme. This also applies, if there are available places in the programme.

## Exemption from the rules on double degrees

It is possible to apply for an exemption only in these cases:

1. If you have completed your previous education at least 6 years before the study start of the new programme you apply for
2. If you no longer can use your previous education due to health reasons
3. If your education has been changed significantly or has been discontinued

If you wish to apply for an exemption because your previous education is more than 6 years old, you have to upload an exemption request and the relevant diploma on [www.optagelse.dk](http://www.optagelse.dk) (if you apply for an AP programme), or upload it together with your application and other documents on our application portal (if you apply for a top-up programme).

If you wish to apply for an exemption because of health reasons, you have to upload a Doctor's Certificate together with the exemption request.

### Legal Basis for rules on double degrees

The rules concerning restrictions on double degrees are found in:

Bekendtgørelse nr. 1495 af 11/12/2017 om adgang til erhvervsakademiuddannelser og professionsbacheloruddannelser, § 13,

## Educational qualifications for AP Degree Programmes

### From Denmark and Scandinavia

A general upper secondary education in Denmark/Scandinavia (Upper Secondary School Leaving Examination, Higher Commercial Examination, Higher Technical Examination or Higher Preparatory Examination)

### From UK countries and countries with a similar educational system

General Certificate of Education, GCE Advanced Level-exams (A-level) in combination with General Certificate of Secondary Education, GCSE-examiner (O-level). At least three A-levels in relevant subjects in combination with O- level exams.

### From other European countries

The equivalent to Upper Secondary School Leaving Examination. For specific countries one extra year at University or similar may be required.

### From African countries, India, China and other Asian countries

The equivalent to Upper Secondary School Leaving Examination plus at least 1-2 years of study in relevant subjects from University. Alternatively also pre-university Programme or University/College Foundation Programme.

### From United States and countries with a similar educational system

High school diploma from the United States followed by at least one year of university or college studies in relevant subjects. This also applies to applicants with a high school diploma from countries with a similar system.

### From South- and Latin American countries

The equivalent to Upper Secondary School Leaving Examination plus at least 1-2 years of study in

relevant subjects from University. Alternatively also pre-university Programme or University/College Foundation Programme.

### Other International Qualifications

International Baccalaureate (IB), European Baccalaureate (EB), Dansk/Fransk Baccalauréat (DFB), Option Internationale de Baccalauréat (OIB), or Dansk-Tysk Studentereksamen (DIAP)

For further details, please check the specific country here:

<https://ufm.dk/en/education/recognition-and-transparency/find-assessments/entry-to-higher-education>

## Educational qualifications for Top-Up Bachelor

### – PBA Web Development

- an AP Degree in Computer Science or
- an AP Degree in Multimedia Design or
- an AP Degree in Design, Technology and Business or
- an equivalent international higher education Degree within Computer Science, Multimedia Design, Web Development or Web Programming (minimum 120 ECTS)

### – PBA International Sales and Marketing Management

- an AP Degree in Marketing Management or
- another relevant Danish AP Degree within Business or Economics, or
- an equivalent international higher education Degree within Business or Economics (minimum 120 ECTS)

### – PBA Digital concept development

- an AP Degree in Computer Science or
- an AP Degree in Multimedia Design or
- an AP Degree in Design, Technology and Business
- an AP Degree in Service Management
- an AP Degree in Marketing Management or
- an equivalent international higher education Degree within Computer Science, Multimedia Design, Web Development or Web Programming (these applicants may be asked to take an online admission test)